
NOTICE

**OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE SILVEYVILLE CEMETERY DISTRICT
Monday, June 14, 2021, at 10:00 AM
District Office
800 S. 1st Street, Dixon, CA 95620**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. FLAG SALUTE

C. ROLL CALL OF THE BOARD

D. PUBLIC COMMENT ON ANY AGENDA ITEM – OPEN OR CLOSED

Due to COVID-19 and to protect The Board of Trustees of Silveyville Cemetery District, District staff and members of the public, access to the district office will be restricted during board meetings. This precaution is being taken pursuant to the authority conferred by Governor Newsom's Executive Order N-29-20. All or some of the Board members may attend the meeting telephonically and participate in the meeting to the same extent as if they were present.

PUBLIC COMMENTS: *To submit public comments, please see the options below.*

Email/Mail:

If you wish to address any item listed on the Agenda or Closed Session by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The email address for the clerk is: info@silveyvillecemetery.com. The mailing address is: Clerk of the Board of Trustees of Silveyville Cemetery District 800 S. 1st Street, Dixon, CA 95620. Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

The Board of Trustees of Silveyville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

E. CORRESPONDENCE/ANNOUNCEMENTS

- Melinda Ingram, CPA (dated May 23, 2021)
- Steve Wood, GSRMA email (dated June 2, 2021)

F. CONSENT AGENDA

- Approval of Regular Meeting Minutes for May 10, 2021
- Approval of Special Meeting Minutes for May 14, 2021

- Approval of Claims/Expenditures for May 2021

G. INFORMATION ITEMS

DISTRICT MANAGERS REPORT

- District Manager's Report for May 2021

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS:

1. None

NEW BUSINESS:

1. Conditions & Maintenance of Cemeteries
2. GANN Appropriation Limit FY 2021/2022
3. District Audits
4. 2021/2022 Budget
5. B.P. 401.1 - Fees
6. Staff Hours
7. Grounds Foreman Position (C. Gill)

I. RECESS TO CLOSED SESSION

J. CLOSED SESSION

PERSONNEL: Pursuant to Gov. Code 54957:

The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

Title: District Manager

K. RECONVENE TO OPEN SESSION


L. REPORT ANY ACTION TAKEN IN CLOSED SESSION

M. BOARD MEMBER'S COMMENTS

N. CHAIRPERSON COMMENTS

O. ADJOURNMENT

Next scheduled Board of Trustees meeting: Tentatively, Monday, July 12th, 2021, at 10:00 AM

 This agenda posted the 11th day of June 2021.
Posted by: Jennifer Huff, Clerk of the Board
Approved by: Melissa Apaka, District Manager

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.